

Thank you for supporting Hythe Pier Heritage Association. We are very proud of everyone who volunteers to help us secure the long-term future of the Hythe Pier and its historic railway. We want you to enjoy your volunteering experience working with us. We seek to operate in a people friendly manner and retain an informal approach.

Our Commitment to you:-

- We want every volunteer to feel valued and supported at all times.
- We will provide any support and training necessary to help you enjoy your voluntary work
- We will provide you with regular updates about activities, event, news and other developments by email
- We will ensure that you have a point of contact.
- We welcome your feedback and will respond to questions and listen to any concerns you may have.
- All personal information provided by you will be held securely by us in accordance with our Data Protection policy. We will not share your information without your written consent.
- Our policies and procedures will be accessible by you on our website.
- We will understand if you cannot volunteer on a regular basis or need to stop at any time.

Your Commitment to us:-

- Whenever you are volunteering for HPHA we ask you to behave in an appropriate manner particularly when children and vulnerable young people may be present and according to our Safeguarding Policy.
- To act within the law and according to our Ethical Fundraising and Code Of Ethics policies.
- You must comply with our Health and Safety Policy, Data protection policies and procedures.
- You will declare any conflicts of interest, in writing, to a member of the Board of HPHA and agree with the Code of Conduct and Conflict of Interest policy
- Depending on the work you undertake with us we may ask you to provide references and undertake a **DBS** check.
- You agree not to make statements to members of the press or other media platforms or disclose information to individuals or other organisations unless authorised to do so.
- If you decide to stop volunteering with us we ask you to agree to meet up and sort out any information or other matters with us.

Please sign below to confirm your acceptance and agreement with these terms outlined above.

Volunteer Signature

Volunteer Name

Date

Email address _____ @ _____

D.O.B. (only if under 18) ____/____/_____
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